

**UNAPPROVED MINUTES  
CITY OF MILPITAS  
SISTER CITIES COMMISSION**

**Minutes:** Meeting of Sister Cities Commission (SCC)  
**Date of Meeting:** Thursday, April 27, 2006  
**Place of Meeting:** Milpitas City Hall, 455 E. Calaveras Blvd., Committee Meeting Rm.

**I. Roll** Chair Grilli called the meeting to order at 7:00 p.m.  
Commissioners/Alternates Present: Arefi, Arthur, Grilli, Mateo, McCarter, Swiger, Wan  
Commissioners Absent: Chahal, Garcia  
City Council Liaison Present: Bob Livengood  
MUSD Liaison Absent: Marsha Grilli

**II. Alternates** Alternate McCarter was seated.

**III. Minutes** **MOTION** to approve the Minutes of March 23, 2006.

M/S: Swiger/Arefi                      Ayes: All

**IV. Agenda** **MOTION** to approve the April 27, 2006 agenda.

M/S: Swiger/Arthur                      Ayes: All

**V. Announcements/Correspondence**

There were no announcements.

**VI. Citizen's Forum**

Jenifer Lind, 1874 Yosemite Dr., Community Advisory Commission (CAC), described the community survey currently distributed by the CAC.

**XII. Old Business**

**1. HUIZHOU CITY, CHINA: SISTER CITIES RELATIONSHIP**

Chair Grilli reported on the status of the upcoming visit from Huizhou. He indicated that Huizhou was interested in sending some cultural delegates to visit Milpitas during the Chamber's summer festival. There was discussion about extending the memorandum of understanding (MOU) with Huizhou another two years.

**MOTION** to recommend the City Council approve another two year MOU with Huizhou Municipality, China.

M/S: Swiger/Arthur

Ayes: All

## **2. DAGUPAN, PHILIPINES: SISTER CITIES RELATIONSHIP**

Chair Grilli and Commissioner Mateo led discussion regarding the upcoming visit from the Dagupan delegation. It was determined that the barbecue would be at Adobe park on Monday, May 22, at 5:30 p.m. There was discussion about the logistics and details of the various activities during the visit: the tour of city facilities, San Francisco tour, and barbecue.

7:30 p.m. Commissioner Wan arrived.

The Commission concurred to advance in the agenda to item no. 5, Open Government Training.

## **5. OPEN GOVERNMENT ANNUAL TRAINING**

The Commission viewed a 19-minute Open Government Ordinance training video.

## **2. DAGUPAN, PHILIPINES: SISTER CITIES RELATIONSHIP (Cont'd)**

The Commission continued discussion regarding the upcoming Dagupan visit. They discussed the city facilities tour, the farewell ceremony, the Stanford tour and transportation needs. It was noted that the Commission's May meeting occurred during the week of the Dagupan visit.

**Motion** to reschedule the May 25 meeting to May 17.

M/S: Swiger/McCarter

Ayes: All

## **3. TSUKUBA CITY, JAPAN: SISTER CITY RELATIONSHIP MILPITAS-TO-TSUKUBA CULTURAL EXCHANGE: June 19, 2006 – June 28, 2006**

Vice Chair Arthur requested a letter of explanation and an invitation letter for Tsukuba. She announced the last trip participant orientation and discussed gifts.

## **4. EUROPEAN SISTER CITY RESEARCH**

Commissioner Arefi reported on his efforts to contact interested European cities and noted that he may have more information at the May Commission meeting.

## **XIII. CITY COUNCIL LIAISON REPORT**

There was no report.

## **IX. FUTURE AGENDA ITEMS**

1. Sister City Relationships/Cultural Exchanges:
  - a. Tsukuba City, Japan
  - b. Dagupan City, Philippines

- c. Huizhou City, China
- 2. European Sister City Research
- 3. 2006 Work Plan Update, as needed

**X. Adjournment**

No further business was discussed and the meeting adjourned at 8:25 p.m. until the next regularly scheduled meeting on May 17, 2006.

**MOTION** to adjourn.

M/S: Swiger/Mateo                      Ayes: All

Respectfully Submitted,

Cindy Maxwell  
Principal Administrative Analyst